



### Consent for the Release of Police Information

Applicant Information			
Last Name		Given Name 1	Given Name 2
Gender <input type="radio"/> Male <input type="radio"/> Female	Date of Birth (yyyy-mm-dd)	Current Address	
City	Province	Postal Code (A9A 9A9)	Telephone Number (include area code)
Place of Birth	Usual First Name or Alias	Maiden Name or any Other Last Name	
Name at Birth	Previous Names or Legally Changed Names		

Previous Addresses			
Provide previous addresses if less than 5 years at current address.			
Address	City	Province	Postal Code (A9A 9A9)

**Consent**  
**Important - Informed Consent (provided by the individual):** As an individual providing informed consent to have these sources of police information reviewed and disclosed, it is important that you understand the nature of the information that may be contained in them. By agreeing to allow your personal information to be disclosed to a prospective employer or organization, you acknowledge that you understand that your suitability could be determined based on the information disclosed. The suitability criteria are established and controlled by the employer or the organization - not the police agency or authorized body conducting the checks. The police agency or authorized body is not involved with, or responsible for, decisions that are made by the employer or organization.

Signature of Applicant	
I consent to a search of all records and information available at the time the search is conducted, including non-conviction information, charges before the courts, findings of guilt or convictions and court orders registered in my name in the National Repository of Criminal Records and local records available to the police service. I understand that if information or a possible record exists, it will not be disclosed until identification has been confirmed by either myself or by fingerprints.	
Signature	Date of Consent (yyyy-mm-dd)

Requesting Organization		Fingerprint
<input type="checkbox"/> Record Check results will be picked up in person by the applicant		For card scan submissions only.
Identity of the organization that is requesting and should receive the results of the record checks.		
Name of Person or Organization Fort McMurray Minor Hockey Association	Address 	
City Fort McMurray	Province AB	Postal Code (A9A 9A9) 

Waiver for Consent of Release of Information to Third Party		
I consent to the release of any and all information from available records to the authorized person of the above indicated Organization/Company/Firm.		
Signature	Date (yyyy-mm-dd)	Finger

Type of Record Check Required			
To be completed by the applicant (initial type of record check being requested).			
Type	Description	Additional Requirements	Initial
<b>Name-Based Criminal Record Check</b>	A query, based on name and date of birth, of active criminal files in the RCMP National Repository of Criminal Records. Used to determine the possible existence of a criminal record. Generally used as a preliminary search only to determine if a Fingerprint-based Criminal Record Check may be required. The query may also include a search of court records and a query of records management systems in other police agencies' jurisdictions through the Police Information Portal (PIP) or other data sharing systems.	N/A	
<b>Fingerprint-Based Criminal Record Check</b>	A fingerprint-based search of the RCMP's national repository of fingerprints and criminal record information. The results of the search will produce a document that includes criminal record information where the identity of the applicant has been verified by fingerprints.	N/A	
<b>Vulnerable Sector Check</b>	A Vulnerable Sector Check is the most comprehensive type of check. It includes a query based on name and date of birth of a local police agency's records management system, commonly referred to as a local indices's check, in addition to queries of CPIC Identification, Investigative, and Intelligence Data Banks. The query may also include a search of court records and a query of records management systems in other police agencies' jurisdictions through the Police Information Portal (PIP) or other data sharing systems.	<input type="checkbox"/> Form 3923 completed and attached	
<b>Declaration of Criminal Records</b>	This will result in the RCMP detachment providing a list of all of the criminal convictions and related information that are included on the criminal record on CPIC. This may only be provided by the detachment where the applicant lives.	<input type="checkbox"/> Form 6359 completed and attached	

Identification Provided			
To be completed by the RCMP employee.			
Applicant Identification Type 1	Applicant Identification Type 2	RCMP Employee Name	HRMIS Number



## Release of Results of Vulnerable Sector Check

Reference Number
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### Important Notices

- This information does not constitute a Certified Criminal Record by the RCMP.
- A Certified Criminal Record can only be issued based on the submission of fingerprints to the RCMP National Repository of Criminal Records.
- This information may not contain all criminal record convictions, or convictions and records related to "young persons" pursuant to the *Youth Criminal Justice Act*.
- Motor vehicle records not checked; consult provincial/territorial ministries for driver's abstract.

### Applicant Information

Current Legal Surname (required)		Current Legal Given Names (required)	
Gender <input type="radio"/> Male <input type="radio"/> Female		Date of Birth (yyyy-mm-dd; required)	
Current Address (required)	City (required)	Province	Postal Code (A9A 9A9; required)

### Vulnerable Sector Check Results

Note: This is not an affirmation of good character

**Negative:** Based solely on the names and date of birth provided and the criminal record information declared by the applicant, a search of the RCMP National Repository of Criminal Records, including Record Suspension (Pardoned) sex offender records, did not identify any records with the name and date of birth of the applicant. All available police records management systems and court records, where applicable were also searched. Positive identification that a criminal record does or does not exist at the RCMP National Repository of Criminal Records can only be confirmed by fingerprint comparison. Delays do exist between a conviction being rendered in court, and the details being accessible on the RCMP National Repository of Criminal Records. Not all offences are reported to the RCMP National Repository of Criminal Records.

**Incomplete:** Based solely on the names and date of birth provided and the criminal record information declared by the applicant, a search of the RCMP National Repository of Criminal Records, including Record Suspension (Pardoned) sex offender records, could not be completed. All available police records management systems and court records, where applicable were also searched. Positive identification that a criminal record does or does not exist requires the applicant to submit fingerprints to the RCMP National Repository of Criminal Records by an authorized police service. Delays do exist between a conviction being rendered in court, and the details being accessible on the RCMP National Repository of Criminal Records. Not all offences are reported to the RCMP National Repository of Criminal Records.

**Possible Match:** Based solely on the names and date of birth provided and the criminal record information declared by the applicant, a search of the RCMP National Repository of Criminal Records, including Record Suspension (Pardoned) sex offender records, has resulted in a possible match to a registered criminal record, but not to a pardoned sex offender record. All available police records management systems and court records, where applicable were also searched. Positive identification that a criminal record does or does not exist at the RCMP National Repository of Criminal Records can only be confirmed by fingerprint comparison. As such, the criminal record information declared by the applicant does not constitute a Certified Criminal Record by the RCMP. Delays do exist between a conviction being rendered in court, and the details being accessible on the RCMP National Repository of Criminal Records. Not all offences are reported to the RCMP National Repository of Criminal Records.

**Match to Other Police Service Records:** There are records held by a police service that are relevant to screening the applicant. The existence of these types of local police records does not establish that the individual has a criminal record.

**Adverse Information Located on Police Records Management Systems:** Based solely on the names and date of birth provided by the applicant, adverse information was located. The existence of these types of records does not establish that the individual has a criminal record.

Additional Comments (this field expands)

### Received by

Employee Name	HRMIS No.	Detachment Stamp or Seal  Wood Buffalo RCMP 105 Paquette Drive Fort McMurray, AB T9K 0P5
Signature	Date (yyyy-mm-dd)	



## Consent for Check for a Sexual Offence for which a Record Suspension (Pardon) has Been Granted or Issued (Vulnerable Sector Verification)

Reference Number  
(to be completed by detachment)

- This form must be submitted with RCMP form 6388 - Consent for the Release of Police Information.
- This form is to be completed by an individual applying for a position with a person or organization responsible for the well-being of one or more children or vulnerable persons, if the position is a position of authority or trust relative to those children or vulnerable persons and the applicant wishes to consent to a search being made in criminal conviction records to determine if the applicant has been convicted of a sexual offence listed in the schedule of the *Criminal Records Act* and has been pardoned.
- To be used only for organizations inside of Canada.

### Identification of the Applicant

Current Legal Surname (required)	Current Legal Given Name (required)
Gender <input type="radio"/> Male <input type="radio"/> Female	Date of Birth (required; yyyy-mm-dd)

### Reason for the Consent

I am an applicant for a paid or volunteer position with a person or organization responsible for the well-being of one or more children or vulnerable persons.

Title of the Paid or Volunteer Position	Name of the Person or Organization
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Details regarding the responsibilities towards children or vulnerable persons

Type of Position  
 Paid Position (fee enclosed) [Processing Fees](#)  Volunteer Position (letter from non-profit organization attached)

Consent	Fingerprint
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I hereby consent to a search being made in the automated records retrieval system maintained by the Royal Canadian Mounted Police to find out if I have been convicted of, and been granted or issued a Record Suspension (Pardon) for, any of the sexual offences that are listed in the schedule of the *Criminal Records Act*.

I understand that if, as a result of giving this consent, a search discloses that there is a record of my conviction for one of the sexual offences listed in the schedule of the *Criminal Records Act* in respect of which a Record Suspension (Pardon) was granted or issued, that record shall be provided by the Commissioner of the Royal Canadian Mounted Police to the Minister of Public Safety, who may then disclose all or part of the information contained in that record to a police force or other authorized body. That police force or authorized body will then disclose that information to me. If I further consent in writing to disclosure of that information to the person or organization referred to above that requested the verification, that information will be disclosed to that person or organization.

Contributing Agency **WOOD BUFFALO RCMP**

Signature of Applicant	Date (yyyy-mm-dd)
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### Verification

Name of Verifier	
Title	Date Received (yyyy-mm-dd)
	Finger



Wood Buffalo RCMP Detachment  
105 Paquette Dr.  
Fort McMurray, AB  
T9K 0P5

**Marking of "Adverse" on your Criminal Record Check**

Your employment or organization requires you to have a Vulnerable Sector check. If "Adverse Information" is located, then a letter (with your permission) will be provided explaining the basic details of the event. The letter can be disclosed to your employer/organization at your own discretion. If you have conviction(s) where you are eligible for a Record Suspension (Pardon) and you wish to apply for same, you will then be required to get fingerprints (request them for "Pardon purposes") and Ottawa will forward a certified copy of convictions to your address. You can then provide the results to your employer/organization.

Printed Name: \_\_\_\_\_

DOB: \_\_\_\_\_

I have read and understand the above, and hereby give permission to RCMP staff member to write a letter on my behalf.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Refused Letter:

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Criminal Records Department  
Wood Buffalo RCMP Detachment



Date: August 1, 2020

RCMP  
Fort McMurray Detachment  
Fort McMurray, Alberta

**Re: Volunteers with the Fort McMurray Minor Hockey Association**

This letter is to acknowledge that \_\_\_\_\_ is a volunteer with the Fort McMurray Minor Hockey Association in the capacity of Head Coach, Assistant Coach or Manager.

\_\_\_\_\_ will be working closely with minor children and it is requested that a security check and finger printing, if required, be done.

If there is any other information that you require from the Minor Hockey office, please do not hesitate to contact us.

Thank you.

Roland Saunders  
Hockey Operations Manager  
FMMHA

I \_\_\_\_\_ Acknowledge and agree to release the results of my criminal record Check to the Fort McMurray Minor Hockey Association.

